

DEFIANCE COUNTY ENGINEER / HIGHWAY GARAGE

510 Court Street, Suite 201, Defiance, OH 43512 dcestaff@defiance-county.com

EMPLOYMENT APPLICATION

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

The Defiance County Engineer considers all applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status for employment.

(PLEASE PRINT)

Last Name	First Name	M.I.	Social Security Number	
Street Address		City	State	Zip Code
Home Telephone Number		Cell Number	Email	

Position applying for? ☐ Highway Maintenance ☐ Mechanic ☐ Seasonal ☐ Other _____

Best way & time to contact you is: _____

Are you 18 years of age or over? ☐ yes ☐ no

Have you ever filed an application with us before? ☐ yes ☐ no

Do you have any friends or relatives who work here? ☐ yes ☐ no

If yes, what is their name and relationship to you? _____

Do you hold a valid drivers license? State & license # _____ ☐ yes ☐ no

Do you have a CDL? ☐ yes ☐ no Class & Endorsements _____

Have you been convicted of a serious traffic offense? ☐ yes ☐ no

If yes, please state _____

Date you are available for work ____ / ____ / ____

EDUCATION

School	Name & Address of School	Major Course of Study	Years Completed	Diploma / Degree
High School				
College				
Other (Specify)				

APPLICANT'S STATEMENT

I certify my answers given are true and complete. I authorize the investigation of all statements as necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules of the Employer. As an applicant for employment by the Defiance County Engineer, I hereby give permission for any law enforcement or governmental agency to investigate my prior employment history, criminal history and an motor vehicle operation history for the purpose of making employment decision. I further agree to hold all previous County Engineer's employers, law enforcement personnel, the Defiance office and its employees and agents and all other persons harmless for releasing any and all information to the Defiance County Engineer's office.

Signature of Applicant

Date

Please complete back

WORK EXPERIENCE Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations that may indicate race, color, religion, gender, national origin, disabilities or other protected status. Attach additional sheets if needed.

Employer		Dates Employed From / To	Job Title(s) Starting / Ending	Work Performed
Address				
Telephone		Hourly / Salary Rate Start End		
Supervisor				
Reason for Leaving			May we contact? Yes [] No []	

Employer		Dates Employed From / To	Job Title(s) Starting / Ending	Work Performed
Address				
Telephone		Hourly / Salary Rate Start End		
Supervisor				
Reason for Leaving			May we contact? Yes [] No []	

Employer		Dates Employed From / To	Job Title(s) Starting / Ending	Work Performed
Address				
Telephone		Hourly / Salary Rate Start End		
Supervisor				
Reason for Leaving			May we contact? Yes [] No []	

Comments: *Include explanation for any gaps in employment.*

ADDITIONAL INFORMATION *e.g. specialized skills, professional organizations*

PERSONAL / PROFESSIONAL REFERENCES *Do not include family members or previous supervisors.*

Name	Address	Telephone	Occupation

VOLUNTARY SURVEY

This agency is required to report annually statistics regarding sex, ethnicity, disability, veteran and other protected status for employees, applicants and those hired. **COMPLETION OF THIS INFORMATION IS VOLUNTARY.**

Check one of the following: (Ethnic Origin)

<input type="checkbox"/> White	<input type="checkbox"/> Hispanic	<input type="checkbox"/> American Indian / Alaskan Native
<input type="checkbox"/> Black	<input type="checkbox"/> Other	<input type="checkbox"/> Asian / Pacific Islander

Check if any of the following are applicable:

<input type="checkbox"/> Vietnam Era Veteran	<input type="checkbox"/> Disabled Veteran	<input type="checkbox"/> Disabled Individual
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Birthdate: / /